

**PLANNING and ADMINISTRATION COMMITTEE
MINUTES
FEBRUARY 11, 2014**

The Planning and Administration Committee met on Tuesday, February 11, 2014 in the Committee Room, located on the second floor of the Administration Building, beginning at 2:30 p.m. Mr. Cullum, Committee Member, presided.

Members Attending:

*Debra B. Summers, Chair
James E. Kinard, Jr.

*M. Kent Collins, V Chairman
M. Todd Cullum

Absent:

**William B. Banning, Sr.

*Ms. Summers and Mr. Collins arrived after the meeting was already in session.

**Mr. Banning was not present during the meeting.

Also attending: Joe Mergo, III, County Administrator; Chris Folsom, Deputy County Administrator; Randy Poston, Chief Financial Officer; Jeff Anderson, County Attorney; other staff members, citizens of the county and representatives of the media.

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, and posted on the bulletin board located in the lobby of the County Administration Building.

FY 2014-15 CDBG Projects and HOME Projects as Funded by HUD (Goal 1) - Community Development - Peatra Cruz, CDBG Administrator - Ms. Stephanie Snowden, Title VI Grant Manager, and Ms. Petra Cruz, CDBG Administrator, presented a summary of funding recommendations for the FY 2014-15 Community Development Block Grant (CDBG) and HOME Investment Partnership Programs. Based on the United States Department of Housing and Urban Development (HUD) recommendations, staff used the current allocation of \$1,453,995 for the CDBG Program and \$479,747 for the HOME Program for budget preparation. Staff presented 14 CDBG and 2 HOME projects for consideration and approval to be included in the Annual Action Plan to HUD. The Committee inquired about additional funding for Transitions. Ms. Cruz reported that the projects presented are based on HUD's criteria per compliance regulation and for the public service entities, such as Transitions, they are only allowed to award up to 15% of the allocation. HUD will release the formal allocations by May, which may be more or less than expected. Staff will return to Council if additional funds become available. The plan is due to HUD by May 15, 2014.

A motion was made by Mr. Kinard, seconded by Mr. Collins to recommend full Council approve staff's recommendations for the proposed FY2014-15 CDBG and HOME Annual Programs for submittal to HUD.

In Favor: Mr. Kinard Mr. Collins
 Mr. Cullum

Old Business/New Business - None.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Judy R. Busbee
Assistant to the Clerk

M. Todd Cullum
Committee Member

Diana W. Burnett
Clerk